

## **St. Matthew's Collegiate School Old Girls Association**

### **Annual General Meeting**

**4pm Sunday 14<sup>th</sup> November 2021**

**Held in the dining room, Main House SMS, Masterton.**

**Present:** Adie Long, Amanda McLeod, Kiri Gill, Bridget Mathewson, Kathryn Percy, Elsje Neal, Nicola Spencer, George Orsborn, Louise Gibson.

**Apologies:** Sarah Harris, Mary Perry, Georgie Shaw, Stephanie Haworth, Rachel Bell, Kristen Southey, Annette Parry, Georgie Vincent, Jillian Williams, Josephine Hedley, Georgie Shaw, Deb Clinton Baker.

**Minutes of the previous AGM:** Copies of the 2020 AGM minutes were distributed to those present and the minutes had also been emailed previous to the meeting.

**Bridget Mathewson moved that the minutes of the previous AGM held on Sunday 22 November 2020 be accepted as a true and correct record. Seconded Amanda McLeod.**

**Matters Arising:** see general business below.

#### **General Business**

**Magazine:** 500 printed, 450 posted. Graphic design is \$800. Postage etc costs \$2000. Adie suggested we go through the database and try to message people through Facebook to try to get more email addresses. Perhaps this could be a job for some daughters of committee members. We need to try and get the costs down. Discussion took place.

**Adie Long moved that we organise a group of girls to try and source more email addresses, give them each a voucher to the value of \$100. Seconded Bridget Mathewson.**

**Archives:** Elsje is up to the 1980s and trying to name some more photos. Needing some help and we are happy for her to place some photos on Facebook to gather interest and name the people in them.

Adie suggested the \$500 Heather Bayliss donation might be spent on something to do with the archives.

**Leavers' breakfast:** 9:30am to 10:40am Friday 19th December. Georgie and Deb will be in early (7:30am) to set up the tables. Kathryn, Kristy and Amanda can come in early, Adie can come in a bit later. No parents due to Covid 19 restrictions.

**New Members/Leavers 2021:** Johanna Cloutman, (service prefect), has reported 36 out of 56 Year 13 girls have joined SMOGA.

**Wine Fundraiser:** Another exclusive offer from Paddy Borthwick of Borthwick Wines for the Old Girls Association, for every case purchased, Borthwicks will donate \$40. This is being organised by Bridget Mathewson. The wine purchased will be delivered by courier free of charge. Orders close 30<sup>th</sup>

November. Bridget asked that we all share the Facebook posts and spread the word that we are offering this wine. Need more orders, please get the word out.

**Reunions: Queens Birthday: decade reunions.** Bridget has had a meeting with Ed Cox and Grant Harper from ROBA to see what they send out to their leavers. So far for SMS 2002 and 2012 Year Group leavers have organised a Facebook group and there is some interest from 1982.

**Constitution Change:** A change is required in the wording to 10.7 to align with 5.1.

**Bridget Mathewson moved that “limited assurance review” be replaced by “independent performance review” in 10.7 of the Constitution, Seconded Amanda McLeod.**

**Correspondence:** A request from Justine Johnson on behalf of the 2021 Ball Committee for financial assistance to reduce the cost of the tickets, (which are currently \$145 each). The request is for \$4,000. The request was sent in early November and since then there has been correspondence from the committee to Leavers parents about postponement of the ball due to Covid 19. It appears the Ball, in a different format, may be held on February 3<sup>rd</sup> 2022. Discussion took place on the request and the Constitution was referred to. Bridget pointed to 10.8 The funds of the Association are to be used solely in line with the objectives of the Association as stated in Section 2. Discussion took place and it was felt the request did not fall solely in line with our objectives.

**Adie moved that the request is declined as it doesn’t fall solely in line with our Constitution 10.8 (Finance) and 2 (Objectives). Seconded Bridget Mathewson. Adie & Amanda to compile a letter of reply to the Ball Committee on behalf of SMOGA.**

**Presidents Report:** Adie Long read her report. Adie acknowledged the sad passing of Lyn Lamb and outlined the fantastic work Lynn did over the years for SMOGA, she will be missed.

Report Attached.

**Adie moved that her report be accepted. Seconded Amanda McLeod.**

**Financial Report:** Bridget Mathewson read her report and copies were distributed to those members present.

\$8,000 received from new members subs. \$8,000 received from our anonymous benefactor.

The major outgoings were Scholarships \$4,500, leavers badges \$2339.10, Magazine \$2185.80 and website \$2035.50.

Surplus of \$7981.00.

Accounts as of 31 August 2021: ANZ \$8747.74

WBS Call Investment 1 \$5594.98

WBS Fixed Term Investment \$122,294.11

Clare Jacobson from Sellar and Sellar was the Independent Financial Advisor (pro bono) and will update information required for the Annual Report for the Charities Commission.

Bridget reported that WBS do not have online banking and require signatures from all three signatories when we need to attend to one of the accounts. ANZ is a simple online authorisation. It would make sense to change all accounts to ANZ, a savings account would need to be opened to reinvest the WBS amount, (less the \$100,000 going into the Nikau Foundation) and have this specifically for Scholarships. Discussion.

Bridget to buy Clare a \$100 voucher from The Screening Room to thank her for her time.

**Bridget moved that SMOGA close all WBS accounts and transfer to ANZ. Seconded Adie long. Carried.**

**Bridget moved her report be accepted. Seconded Adie Long.**

### **New Business**

**Nikau Foundation:** Adie Long explained the Nikau Foundation and how an investment works with this foundation. Adie, Amanda McLeod and Sarah Harris listened to Alice Montague of the Nikau Foundation earlier this year. Kate Chapman (SMOG and Chilton Saint James Old Girl) had been in contact with Adie informing her that the Chilton Saint James Old Girls association use the Nikau Foundation to invest their funds and received a dividend of \$7,500 this year. SMOGA would look to invest \$100,000 with this Foundation. The interest is approximately 8% Pa. 1.35% goes to fees, 3.5% returned to SMOGA, the rest is reinvested into the original \$100K deposit.

Discussion took place.

**Adie moved that \$100,000 is transferred to the Nikau Foundation. Seconded George Orsborne.**

Amanda and Bridget signed the Nikau Foundation contract to allow this money to be invested in the Nikau Foundation

**Scholarships:** Discussion on the 'To the Stars Scholarship' to be replaced by a grant to a girl to partake in the Spirit of Adventure. SMOGA will donate \$2,500 towards the cost. This will be announced at Prize Giving each year. Girls to apply for the grant, the girls must be either be a member of SMOGA or have a relative who is a member of SMOGA. Girls can apply in Years 12 and 13.

**Adie moved that the To the Stars Scholarship is discontinued and replaced by a grant of \$2,500 annually that will go towards the cost of a berth on the Spirit of Adventure.**

**The Boarding Student Scholarship:** discussion around this as a new Scholarship to be offered to Year 12 and 13s. A page in the Magazine was dedicated to this asking for donations, this needs more drive to get donations coming in. Social media etc.

### **Election of officers**

#### **President**

Amanda McLeod nominated by Adie Long. Seconded Bridget Mathewson. Carried.

#### **Secretary**

**TBC**

**Treasurer**

Bridget Mathewson nominated by Adie Long. Seconded Amanda McLeod. Carried.

**Committee**

Stephanie Haworth, Sarah Harris, Bridget Mathewson, Nicola Spencer, Georgie Orsborn, Rachel Bell, Deb Clinton-Baker, Kathryn Percy, Kristy Boderick, Lucy Thornycroft, Georgie Shaw, Georgie Vincent.

**Adie Long moved the above are elected as the SMOGA committee, seconded Amanda McLeod. Carried.**

**Auditor/Independent Financial Officer:** Clare Jacobson

**Magazine Editor:** Adie Long nominated by Amanda McLeod. Seconded Nic Spencer.

**Scholarship Convenor and Scholarship Committee:** Adie Long nominated Louise Gibson as the Scholarship convenor. Carried. The other panel members are Charlotte Gendall, Tina Tylee and Melissa Clark-Reynolds.

**Meeting closed at 5:20pm.**

**After Note: Lucy Thornycroft has accepted position of Secretary 15.11.21.**